



CBCS Undergraduate Courses in Geography

University of Calcutta

Modalities of Examinations

Honours, Honours Generic, and General Course (A-CC / A-DSE / G-CC / G-CC) Internal Examinations

- Internal Exams are to be held in the 3rd week of November (May) for the Odd (Even) Semester.
- Internal Exams are to be conducted internally by the Geography Departments of the respective colleges.
- For every course, two questions of 10 marks each are to be set, out of which one is to be answered. Each 10-mark question is to be divided into two parts as follows:

QUESTION TYPE	MARKS	WORD LIMIT
Short, analytical	3	75
Broad, descriptive	7	400

- Duration of the Internal Exams is to be 30 minutes for every Course (10 marks) and may or may not be clubbed together for the Courses covered in a Semester.
- Colleges are to preserve the answer scripts of the Internal Exams for a period of one year for inspection by competent authority if required.

Honours, Honours Generic, and General Course (A-CC / A-DSE / G-CC / G-CC) Theoretical Examinations

- Theoretical Exams are to be held in the 2nd week of December (June) for the Odd (Even) Semester in Away Centres and are to be evaluated by External Examiners.
- For every 50-mark Theoretical Examination, broad marks division of questions will be as follows:

QUESTION TYPE	MARKS	WORD LIMIT	# TO BE SET	# TO BE ANSWERED
Short, definitive	2	50	7	5
Brief, explanatory	5	150	6	4
Broad, descriptive / analytical	10	500	4	2

- Duration of exam is to be two hours for 50 marks.
- Marks of Theoretical Exams are to be submitted by the Colleges / Head Examiners within 3rd week of January (July) for the Odd (Even) Semester.

Honours Course (A-CC / A-DSE) Practical Examinations

- Practical Exams are to be held in the 4th week of November (May) for the Odd (Even) Semester in Away Centres and are to be evaluated by Internal and External Examiners.
- Practical papers of two to three courses of a given semester are to be clubbed together.
- For every 30-mark Practical Course, broad marks division of questions will be as follows:
One question of 15 marks + One question of 10 marks + Viva-voce of 5 marks = 30 marks
Each 15- or 10-mark question may or may not include subsections.
- Duration of exam is to be four hours for 60 marks (30×2 Courses) and six hours for 90 marks (30×3 Courses).
- Marks of Practical Exams are to be submitted by the Colleges / Head Examiners within 24 December (30 June) for the Odd (Even) Semester.

General Course and Honours Generic Course (G-CC / G-DSE) Practical Examinations

- Practical Exams are to be held in the 4th week of November (May) for the Odd (Even) Semester in Home Centres and are to be evaluated by Internal Examiners.
- For every 30-mark Practical Course, broad marks division of questions will be as follows:
Two questions of 10 marks + One question of 5 marks + Viva-voce of 5 marks = 30 marks;
The 10-mark questions may or may not include subsections.
- Duration of exam is to be three hours for 30 marks (30×1 Course).
- Marks of Practical Exams are to be submitted by the Colleges / Head Examiners within 24 December (30 June) for the Odd (Even) Semester.

Guidelines for preparation of Laboratory Notebooks and Reports

- A laboratory notebook, comprising class assignments of the practical exercises duly authenticated by respective teachers, is to be prepared and submitted. The exercises are to be drawn in pencil / mechanical pencil with photocopied representation of source materials where necessary. All texts are to be handwritten in pen on plain or ruled paper.
- Thematic maps are to be drawn on photocopied base maps.
- Coloured pencils are to be used for colouring and shading.
- The above three points also apply for preparation of field reports.
- Paper size for the Honours and General Core Course (A-CC / G-CC) laboratory notebooks: Papers measuring 34 cm \times 27 cm (i.e., one quarter of a chart paper) or 42.0 cm \times 29.7 cm (A3) are to be used in general (with exception to GEO-A-CC-5-11-P and GEO-A-CC-6-14-P).
- Paper size for the Honours and General Elective Course (A-DSE / G-DSE) laboratory notebooks and for reports related to GEO-A-CC-5-11-P and GEO-A-CC-6-14-P (Field Report and Hazard Management): Papers measuring 29.7 \times 21.0 (A4) are to be used.

- 55 • The laboratory notebook is to contain only the practical exercises as specified in the
56 syllabus. Each exercise is ideally to be sub-sectioned, as applicable, into (i) statement of
57 problem, (ii) objective(s), (iii) materials and/or methods, (iv) data, (v) calculations, (vi)
58 results / drawings and (vii) interpretation.
- 59 • For surveying and levelling exercises, it is not necessary to draw the parts of the
60 instruments.
- 61 • The laboratory exercises of all Honours / General Core Courses (A-CC / G-CC) in a given
62 Semester are to be clubbed together and hard- or spiral-bound with properly captioned
63 separator page(s).
- 64 • For the Honours and General Elective Courses (A-DSE / G-DSE) notebooks, and for reports
65 related to GEO-A-CC-5-11-P and GEO-A-CC-6-14-P (Field Report and Hazard Management),
66 individual, course-specific hard- or spiral-bound laboratory notebooks are to be prepared.