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विश्वविद्यालय अनुदान आयोग  
बहादुरशाह जफर मार्ग  
नई दिल्ली-110 002  
UNIVERSITY GRANTS COMMISSION  
BAHADURSHAH ZAFAR MARG  
NEW DELHI-110 002

F. 1-9/2003 (CPP-I)

July, 2004

The Principal,  
Prabhu Jagatbandhu College,  
Jhorehat, P.O.: Andul-Mouri,  
Howrah-711 302.

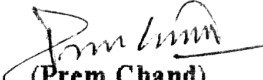
22 JUL 2004

**Sub:- Certificate of Registration under Section 2 (f) & 12 (B) of the UGC Act, 1956.**

Sir,

With reference to your letter No. PJC/61/04 dated 25.06.2004 I am directed to say that the name of Prabhu Jagatbandhu College, Jhorehat, Howrah is included in the list of Colleges maintained under Section 2 (f) of the UGC Act, 1956 under the head Non-Government Colleges teaching upto Bachelor's Degree. The College is also eligible to receive Central assistance under Section 12 (B) of UGC Act.

Yours faithfully,

  
(Prem Chand)  
Section Officer



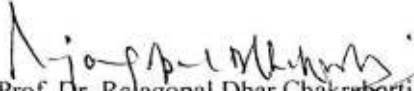
## **UNIVERSITY OF CALCUTTA**

### **Notification No. CSR/ 28 /17**

It is notified for information of all concerned that in terms of the provisions of Section 54 of the Calcutta University Act, 1979, (as amended), and, in exercise of his powers under 9(6) of the said Act, the Vice-Chancellor has, by an order dated 29.05.2017 approved **some amendments in the Admission Regulations for B.A./B.Sc./B.Com. (Honours/General/Major) and B.Mus. (Honours /General) Courses of studies under 1+1+1 system** (as notified in Notification No. CSR/21/16 05.05.2016) under this University, as laid down in the accompanying pamphlet.

The above shall be effective from the academic session 2017-2018 and onwards.

SENATE HOUSE  
KOLKATA-700073  
The 30<sup>th</sup> May, 2017

  
(Prof. Dr. Rajagopal Dhar Chakraborti)

Registrar



## UNIVERSITY OF CALCUTTA

**GURUPADA SAREN**  
SECRETARY  
COUNCILS FOR UNDERGRADUATE STUDIES,  
UNIVERSITY OF CALCUTTA.

Ref.No : CUS/ 268 (Cir.) /18  
Dated the 07<sup>th</sup> May, 2018

To  
The Principals/T.I.C.  
of all the U.G. Colleges  
affiliated to the University of Calcutta

**SENATE HOUSE**  
Kolkata – 700 073.  
Phone : 2241-0071-74,  
2241-0077-78, 2241-4989-90,  
2241-2850-51, 2241-2859  
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E-mail : u.g.councilsc.u@gmail.com  
Website : www.caluniv.ac.in

Sir/Madam,

The undersigned is directed to forward you the University Notifications No. CSR/ 3 /18, dt.07.05.2018 and CSR/ 4 /18, dt.07.05.2018, containing new Admission & Examination Regulations for semester-wise three-year (six semesters) B.A./B.Sc./B.Mus. (Honours/General) and B.A./B.Sc./B.Com.(Major) Courses of Studies under CBCS.

This new Admission and Examination Regulation will come into effect from this academic session, i.e., 2018-2019.

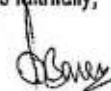
The said Notifications along with detail Regulations is also available in the University Website.

Thanking you,

Encl:

The University Notifications No. CSR/ 3 /18, dt.07.05.2018 & CSR/ 4 /18, dt.07.05.2018 along with detail Regulations.

Yours faithfully,

  
Secretary 07/05/18




## **UNIVERSITY OF CALCUTTA**

### **Notification No. CSR/ 3 /18**

It is notified for information of all concerned that the Syndicate in its meeting held on 07.05.2018 (vide Item No. 03) approved the **Admission and Examination Regulations for Semester wise Three year B.A. / B.Sc./ B.Mus. (Honours/General) courses of studies under Choice Based Credit System (CBCS)** under this University, as laid down in the accompanying pamphlet.

The above shall be effective from the academic session 2018-2019 and onwards.

SENATE HOUSE  
KOLKATA-700073  
The 7<sup>th</sup> May, 2018

  
(Dr. Santanu Paul)  
Deputy Registrar



UNIVERSITY OF CALCUTTA

ADMISSION AND EXAMINATION REGULATIONS

FOR

SEMESTER-WISE THREE YEAR

B.A./ B.Sc. / B.Mus. (HONOURS/GENERAL)

**COURSES OF STUDIES**

UNDER

CHOICE BASED CREDIT SYSTEM (CBCS)

2018

**Regulations relating to Admission and Examinations for the semester-wise Three Year B.A./B.Sc./ B.Mus. (Honours/ General) Courses of Studies under Choice Based Credit System (CBCS) conducted by the University of Calcutta**

- In exercise of the powers conferred by Section-54 of The Calcutta University Act 1979, the
- University of Calcutta hereby makes the following Regulations for Semester-wise 3 year B.A./B.Sc./ B.Mus. (Honours/General) Courses of Studies under CBCS, 2018.
- These shall apply to every candidate pursuing the above Courses in this University.
- Notwithstanding anything contained in any other regulations or rules for the time being in force the study for the above Courses shall be guided by these Regulations effective from the Academic Session 201 8-201 9.

**1. Title and Commencement**

- 1.1 These Regulations shall be called THE REGULATIONS FOR SEMESTER-WISE THREE YEAR B.A./B.Sc./B.Mus.(Honours/General) DEGREE PROGRAMMES UNDER CBCS (CHOICE BASED CREDIT SYSTEM), UNIVERSITY OF CALCUTTA
- 1.2 These Regulations shall come into force with effect from the academic session 2018-2019.

**2. Duration of the Programme**

The 3 year B.A./ B.Sc./B.Mus. (Honours/General) Programme shall be for a minimum duration of six (6) consecutive semesters of six (6) months each, i.e., three (3) years. The odd semester will start ordinarily in the month of July and the even semester in the month of January of every year.

A candidate pursuing a regular course of study for three-year semester-wise degree course shall have to clear all the semesters in all respects within a span of five years from the year of admission to the particular course and combination, failing which enrolment of the candidate shall stand cancelled.

**3. Applicability of the Regulations**

These regulations shall be applicable to:

- a. The students who are taking admission to the B.A./B.Sc./B.Mus. (Honours/General) Course from the academic session 201 8-201 9.
- b. The students who were admitted in earlier sessions but did not enroll for B.A./B.Sc./ B.Mus. (Honours/General) Part I Examinations upto 2018.
- c. The students who were admitted in earlier sessions and enrolled for B.A./B.Sc./ B.Mus. (Honours/General) Part I Examinations but did not appear in Part I Examinations up to 201 8.
- d. The students who were admitted in earlier sessions and appeared in B.A./B.Sc./ B.Mus.(Honours/General) Part I Examinations in 201 8 or earlier shall continue to be guided by the existing Regulations of Annual System.

## I - ADMISSION REGULATIONS

- 4 (a) A candidate who has passed the Higher Secondary (10 + 2) or its equivalent Examination is eligible to seek admission to the 1st year of the 3 year (six semesters) B.A./B.Sc./B.Mus. (Honours/General) Course of Studies provided he/she has also passed in English having full marks not being less than 100 and fulfils the conditions as laid down in Clauses 5,11,12 and 13.

Candidates who have passed the Higher Secondary (10 + 2) Vocational examination conducted by the West Bengal State Council of Vocational Education and Training shall be eligible to seek admission to the B.A. (General) 1st year Course of Studies taking the subjects under Humanities Division only.

**However, no candidate shall be allowed admission after a lapse of more than 5 years from the year of passing the previous qualifying examination.**

*Explanation: The year of admission shall not be taken into account while calculating five years from the year of passing the previous qualifying Examination.*

- (b) Students who have passed the Higher Secondary (10 + 2) Examination or its equivalent from the All India Boards/Councils (i.e. CBSE, ISC and National Institute of Open Schooling) need not require to submit Migration Certificate for getting Registration under this University.
5. For the purpose of determining eligibility for admission to the B.A./B.Sc./B.Mus. (Honours/General) Courses, aggregate marks shall be calculated by adding the marks in top-four subjects in order of marks secured by a candidate. Marks in compulsory Environmental Education/Studies shall not be taken into account for calculation of aggregate marks. However, if the subject "Environmental Science" is studied as an elective subject of 100 marks, it may be taken into account for the purpose of determining the aggregate marks.
- (a) **A candidate taking up Honours Course in a subject must have obtained:**
- i. A minimum of 50% marks in the aggregate and 45% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 45% marks in the aggregate and 45% marks in the subject Music, in the previous qualifying examination]

Or

  - ii. 55% marks in the subject or related subject at the previous qualifying examination [in case of B.Mus. (Hons.) 50% marks in the subject Music at the previous qualifying examination.]

Or

  - iii. 50% marks in the aggregate when the candidate has not studied the subject in his/her previous qualifying examination provided all other clauses are satisfied [in case of B.Mus.

(Hons.) - 45% marks in the aggregate when the candidate has not studied the subject Music in the pre-qualifying examination. Candidates shall be admitted on the basis of the Admission Test to be conducted by the College Authority concerned.]

- (b) Candidates belonging to Reserved Categories taking up Honours Course of Study must have obtained a minimum of 40% marks in the aggregate or 40% marks in the subject or related subjects at the previous qualifying examination, as the case may be.
- (c) **Reservation Policy for admission in three year (six semesters) degree courses of studies shall be guided by the West Bengal State Higher Educational Institutions (Reservation in Admission), Act, 2013 and the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2014.**

## **6. Attendance**

- 6.1 A student attending at least 75% of the total number of classes\* held shall be allowed to appear at the concerned Semester Examinations subject to fulfillment of other conditions laid down in the regulations.
- 6.2 A student attending at least 60% but less than 75% of the total number of classes\* held shall be allowed to appear at the concerned Semester Examinations subject to the payment of prescribed condonation fees and fulfillment of other conditions laid down in the regulations.
- 6.3 A student attending less than 60% of the total number of classes\* held shall not be allowed to appear at the concerned Semester Examinations and he/she has to pursue admission to the same Semester in the very next year for attending the classes and appearing at the said Semester Examination.

\*Such attendance will be calculated from the date of commencement of classes or the date of admission, whichever is later.

## **7. Outline of Choice Based Credit System**

- A) Core Course (CC) : A course, which should compulsorily be studied by a candidate as a core requirement is termed as a Core course.
- Modalities of selecting CC by a student of Honours/ General programme shall be as follows :
    - a) In case of B.A./B.Sc/B.Mus. Honours programme a student shall have to study 14 Core courses of the Honours Subject as specified for each of the 6 semesters.
    - b) In case of B.Sc. /B.Mus. General Programme a student shall have to study 4 Core Courses of each of the 3 chosen subjects as specified for each of the first 4 Semesters.
    - c) In case of B.A. General programme a student shall have to study 4 Core Courses of each of the 2 chosen subjects as specified for each of the first 4 Semesters. In



addition 4 Core Courses to be studied; two courses each from two language subjects: LCC1 - English & LCC2- MIL (Bengali/Hindi/Urdu)/Alternative English as specified for each of the last 4 semesters.

B) Elective Course: Generally a course which can be chosen from a pool of courses and which may be very specific or specialized or advanced or supportive to the discipline/subject of study or which provides an extended scope or which enables an exposure to some other discipline/subject/domain or nurtures the candidate's proficiency/skill is called an Elective Course.

i) Discipline Specific Elective (DSE) Course: Elective courses which may be offered by the main discipline/subject of study is referred to as Discipline Specific Elective. This course is to advance knowledge and skill in the core course domain.

• **Modalities of selecting DSE by a student of Honours/ General programme shall be as follows :**

a) In case of B.A./B.Sc./B.Mus. Honours programme a student shall have to study 4 DSE courses strictly on the Honours subject. Such a student shall have to study the curriculum of DSE on the Honours subject concerned as specified for the relevant semester.

Explanation: Each Honours subject shall have two groups (A & B) of Skill Enhancing Course papers. An Honours student shall have to choose one paper from Group A in third semester and one paper from Group B in fourth semester.

b) In case of B.A. General programme, a student shall have to study 4 Skill Enhancement courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

**Explanation :** Each General subject shall have two groups (A & B) of SEC papers. A student shall have to choose one paper from Group A of each of the two core subjects in the third and fifth semesters and one paper from Group B of each of the two core subjects in the fourth and the sixth semester.

c) In case of B.Sc/B.Mus. General programme, a student shall have to study 4 Skill Enhancement Courses strictly on 2 subjects out of the three, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

**Explanation :** Each General subject shall have two groups (A & B) of SEC papers. One paper from Group A of each of the two Core subjects to be chosen in the third and fifth semester; one paper from Group B of each of the two core subjects to be chosen in the fourth and sixth semester.

- **Dissertation/Project** : An elective course designed to acquire special/advanced knowledge, is termed as dissertation/ project. This is considered as a special course involving application of knowledge in solving/ analyzing/ exploring a real life situation/ difficult problem. A dissertation/ project work will be of 6 credits. A dissertation/ project work may be given in lieu of a Discipline Specific Elective.
- ii) **Generic Elective (GE) Course** : An elective course chosen generally from an unrelated discipline/subject, with an intention to seek wide exposure, is called Generic Elective.
- **Modalities of selecting GE by a student of Honours/ General programme shall be as follows :**
    - a) In case of B.A./B.Sc./B.Mus. Honours programme, a student shall have to choose 4 Generic Elective papers strictly from 2 subjects of choice taking exactly two courses from each subject as specified for first 4 semesters.
    - b) In case of B.A. General programme, a student shall have to choose 2 Generic Elective papers strictly from one particular subject [which will be different from the core subjects including the Core Languages (LCC1 & LCC2)] as specified for the 1 st and 2nd semester.
- N.B.:** **A core course offered in a discipline/subject may be treated as an elective by other discipline/subject and such electives may also be referred to as Generic Elective. [A Core Course (CC) of B.A/B.Sc./B.Mus. General may be treated as Generic Elective for B.A./B.Sc./B.Mus. (Honours) and B.A. (General)].**
- C) Ability Enhancement Courses (AEC) : The Ability Enhancement Courses (AEC) may be of two kinds: Ability Enhancement Compulsory Courses (AECC) and Skill Enhancement Courses (SEC).
- a) Ability Enhancement Compulsory Courses (AECC) : AECC courses are the courses based upon the content that leads to Knowledge enhancement. These are mandatory for all disciplines.
    - i) AECC1 : Communicative English/MIL (Bengali/Hindi/Urdu);
    - ii) AECC2 : Environmental Studies.
  - b) Skill Enhancement Courses (SEC): These courses may be chosen from a pool of courses designed to provide value-based and/or skill-based knowledge and are aimed at providing competencies, skills, etc.
    - Modalities of selecting SEC by a student of Honours/ General programme shall be as follows :
    - a) In case of B.A./B.Sc./B.Mus. Honours programme a student shall have to study 2 skill enhancement courses strictly on the Honours subjects. Such a

student shall have to study the curriculum of SEC on the Honours subjects concerned as specified for the relevant semester, i.e., SEC-A in the 3rd semester and SEC-B in the 4th semester.

**Explanation:** Each Honours subject shall have two groups (A & B) of Skill Enhancing Course papers. An Honours student shall have to choose one paper from Group A in third semester and one paper from Group B in fourth semester.

- b) In case of B.A. General programme, a student shall have to study 4 Skill Enhancement courses strictly on 2 subjects, opted for pursuing Core Courses, taking exactly 2 courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

**Explanation :** Each General subject shall have two groups (A & B) of SEC papers. A student shall have to choose one paper from Group A of each of the two core subjects in the third and fifth semesters and one paper from Group B of each of the two core subjects in the fourth and the sixth semester.

- c) In case of B.Sc/B.Mus. General programme, a student shall have to study 4 Skill Enhancement Courses strictly on 2 subjects out of the three, opted for pursuing core courses, taking exactly two courses from each subject. Such a student shall have to study the curriculum of SEC of the subject concerned as specified for the relevant semester.

**Explanation :** Each General subject shall have two groups (A & B) of SEC papers. One paper from Group A of each of the two Core subjects to be chosen in the third and fifth semester; one paper from Group B of each of the two core subjects to be chosen in the fourth and sixth semester.

- Practical/ Tutorial : Every Core, Discipline Specific and Generic Elective Course shall have a Practical/ Tutorial component. Wherever there is a practical, there will be no Tutorial and viceversa.

### 8. Course Structure for B.A./B. Sc./B.Mus. (Honours/General)

Course Components	B.Sc.		B.A.		B.Mus.	
	Honours	General	Honours	General	Honours	General
Core Course (CC)	14	12*	14	8**	14	12*
Language Core Course (LCC)	0	0	0	4**	0	0
Generic Elective (GE)	4**	0	4**	2	4**	0
Discipline Specific Elective (DSE)	4	6*	4	4**	4	6*
Ability Enhancement Compulsory Course (AECC)	2	2	2	2	2	2
Skill Enhancement Elective Course (SEC)	2	4**	2	4**	2	4**
Total no. of courses	26	24	26	24	26	24

\*Covering three subjects

\*\*Covering two subjects

#### 8(a) Credit Structure for B.A./ B. Sc. (Honours) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC) (6)	14×4 =56	14×2=28	14×5=70	14×1=14
Generic Elective (GE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Discipline Specific Elective (DSE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Ability Enhancement Compulsory Course (AECC)(2)	2×2=4	0	2×2=4	0
Skill Enhancement Course(SEC) (2)	2×2=4	0	2×2=4	0
Total Courses (Credits)	26(96)	22(44)	26(118)	22(22)

Total Courses= 48 (26TH +22P/TU)

Total Credits= 140 (96TH +44P) / (118TH+22 TU)

### 8(b) Credit Structure for B. Sc. (General) Courses

Course Type & Credit	Number of Courses × Credit (With Practical)		Number of Courses × Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC)(6)	12×4= 48	12×2=24	12×5=60	12×1=12
Discipline Specific Elective (DSE) (6)	6×4=24	6×2=12	6×5=30	6×1=6
Ability Enhancement Compulsory Course (AECC)(2)	2×2=4	0	2×2=4	0
Skill Enhancement Course(SEC) (2)	4×2=8	0	4×2=8	0
Total Courses (Credits)	24(84)	18(36)	24(102)	18(18)

Total Courses= 42 (24TH +18P/TU)      Total Credits= 120 (84TH+36P) / (102TH +18P)

### 8(c) Credit Structure for B.A. (General) Courses

Course Type & Credit	Number of Courses × Credit (With practical)		Number of Courses ×Credit (With Tutorial)	
	Theory	Practical	Theory	Tutorial
Core Course (CC)(6)	8×4=32	8×2=16	8×5=40	8×1=8
Language (LCC) (With Tutorial only) (6)	4×5=20	4×1=4	4×5=20	4×1=4
Generic Elective (GE) (6)	2×4=8	2×2=4	2×5=10	2×1=2
Discipline Specific Elective (DSE) (6)	4×4=16	4×2=8	4×5=20	4×1=4
Ability Enhancement Compulsory Course (AECC)(2)	2×2=4	0	2×2=4	0
Skill Enhancement Course(SEC) (2)	4×2=8	0	4×2=8	0
Total Courses (Credits)	24(88)	18(32)	24(102)	18(18)

Total Courses= 42 (24TH +18P/TU)      Total Credits= 120 (88TH+32P) / (102TH +18TU)

**8(d) Credit structure for B.Mus. (Honours / General)**

Course Type & Credit		Number of Course× Credit (Honours)		Number of Course×Credit (General)	
		Theory	Practical	Theory	Practical
Core course(CC) (6)		14×2=28	14×4=56	12×2=24	12×4=48
Generic Elective(GE) (6)		4×2=8	4×4=16	0	0
Discipline Specific Elective(DSE) (6)	(Practical based Paper)	4×2= 8	4×4=16	6×2= 12	6×4=24
	or (Theory based Paper)	4×4=16	4×2=8	6×4=24	6×2= 12
Ability Enhancement Compulsory Course (AECC) (2)		2×2=4	0	2×2=4	0
Skill Enhancement Elective (SEC) (2)		0	2×2=4		4×2=8
Total		24 (48 or 56)	24(92 or 84)	20(40 or 52)	22(80 or 68)

Honours: Total courses= 48(24TH+24P)  
 General: Total courses= 42(20TH+22P)

Total Credit=140(48 TH+92P)/(56TH+84P)  
 Total Credit=120(40TH+80P)/(52TH+68P)

<b>Semester Work-load</b>	
Each Semester	: 15-18 weeks of academic work
Theory / Tutorial	: 1 Credit = 1 hr./week
Practical	: 1 Credit = 2 hrs./week

### 9(a) Semester-wise Courses for B.A./B.Sc. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CG1 & 2	2TH+2P/TU CG3&4	3TH+3P/TU CG5,6 & 7	3TH+3P/TU CG8, 9 & 10	2TH+2P/TU CG11 & 12	2TH+2P/TU CG13&14
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2	1TH+1P/TU GE-3	1TH+1P/TU GE-4		
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A(1) B(1)	2TH+2P/TU DSE- A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC-1	1TH+0P/TU AECC2				
Skill Enhancement Course (SEC)			1TH+0P/TU SEC-A(1)	1TH+0P/TU SEC-B(2)		
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	5 ×100 =500	5 ×100 =500	4 ×100 =400	4 ×100 =400
Total Credits	20	20	26	26	24	24

TH= Theory P= Practical TU=Tutorial

- CC/GE/ DSE : Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- GE: Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- DSE/SEC: Group (A & B) for specified semesters
- AECC/SEC : Each Course has 2 Credits
- AECC-1: Communicative English / MIL; AECC-2: Environmental Studies

### 9(b) Semester-wise Courses for B. Sc. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P/TU CG1	3TH+3P/TU CG2	3TH+3P/TU CG3	3TH+3P/TU CG4		
Discipline Specific Elective (DSE)					3TH+3P/TU DSE-A (1A+2A+3A)	3TH+3P/TU DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECG1	1TH+0P/TU AECG2				
Skill Enhancement Elective (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P= Practical TU=Tutorial

- CC/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- CC : 4 courses each from 3 subjects (one course from each subject under each semester)
- DSE : 2 courses each from 3 subjects (one course from each subject under each semester)
- AECC/SEC : Each Course has 2 credits
- AECC-1 : Communicative English/ MIL; AECC-2: Environmental Studies
- SEC: 4 courses; two courses each from two subjects
- DSE/SEC : Group (A & B) for specified semesters



### 9(c) Semester-wise Courses for B. A. (General)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P/TU CG1	2TH+2P/TU CG2	2TH+2P/TU CG3	2TH+2P/TU CG4		
Language(LCC)			1TH+1TU LCC1(1)	1TH+1TU LCC2(1)	1TH+1TU LCC1(2)	1TH+1TU LCC2(2)
Generic Elective (GE)	1TH+1P/TU GE-1	1TH+1P/TU GE-2				
Discipline Specific Elective (DSE)					2TH+2P/TU DSE-A (1A+2A)	2TH+2P/TU DSE-B (1B+2B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P/TU AECC1	1TH+0P/TU AECC2				
Skill Enhancement Elective (SEC)			1TH+0P/TU SEC-A	1TH+0P/TU SEC-B	1TH+0P/TU SEC-A	1TH+0P/TU SEC-B
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P=Practical TU= Tutorial

- CC/LCC/GE/DSE : Each Theory and Practical Course have 4 and 2 Credits respectively/ Each Theory and Tutorial Course have 5 and 1 Credit(s) respectively
- CC : 4 courses each from 2 subjects (one course from each subject under each semester)
- LCC : LCC1-English courses; LCC2- MIL/Alternative English
- GE : Two courses from one subject different from core subjects including LCC
- DSE : 2 courses each from 2 subjects
- AECC/SEC : Each Course has 2 Credits
- AECC-1 : Communicative English/MIL, AECC-2 : Environmental Studies
- SEC : 4 courses; 2 courses each from two subjects
- DSE/SEC : Group (A & B)for specified semesters

9(d) Semester-wise Courses for B. Mus. (Honours)

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	2TH+2P CG1 & 2	2TH+2P CG3 & 4	3TH+3P CG5, 6 & 7	3TH+3P CG8, 9 & 10	2TH+2P CG11 & 12	2TH+2P CG13 & 14
Generic Elective (GE)	1TH+1P GE-1	1TH+1P GE-2	1TH+1P GE-3	1TH+1P GE-4		
Discipline Specific Elective (DSE)					2TH+2P DSE-A(1) B(1)	2TH+2P DSE-A(2) B(2)
Ability Enhancement Compulsory Course (AECC)	1TH+0P AECC1	1TH+0P AECC2				
Skill Enhancement Course (SEC)			0TH+1P SEC-A(1)	0TH+1P SEC-B(2)		
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	5 ×100 =500	5 ×100 =500	4 ×100 =400	4 ×100 =400
Total Credits	20	20	26	26	24	24

TH= Theory P= Practical

- CC/GE/ DSE : Each Theory and Practical Course have 2 and 4 Credits respectively/ 4 and 2 Credits respectively
- GE : Covering two subjects with two courses each; any subject in any semester; CC of a different subject in General course is to be treated as GE for Honours Course
- DSE/SEC : Group (A & B) for specified semesters
- AECC/SEC : Each Course has 2 Credits
- AECC-1 : Communicative English / MIL; AECC-2 : Environmental Studies

**9(e) Semester-wise Courses for B.Mus. (General)**

	Sem-1	Sem-2	Sem-3	Sem-4	Sem-5	Sem-6
Core Course (CC)	3TH+3P CG1	3TH+3P CG2	3TH+3P CG3	3TH+3P CG4		
Discipline Specific Elective (DSE)					3TH+3P DSE-A (1A+2A+3A)	3TH+3P DSE-B (1B+2B+3B)
Ability Enhancement Compulsory Course (AECC)	1TH+0P AECG1	1TH+0P AECG2				
Skill Enhancement Elective (SEC)			0TH+ P SEC-A	0TH+1P SEC-B	0TH+ P SEC-A	0TH+ P SEC-B
Total No. of Courses and Marks	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400	4 ×100 =400
Total Credits	20	20	20	20	20	20

TH= Theory P= Practical

- CC/DSE : Each Theory and Practical Course have 2 and 4 Credits respectively/ Each Theory and Practical Course have 4 and 2 Credits respectively
- CC : 4 courses each from 3 subjects (one course from each subject under each semester)
- DSE : 2 courses each from 3 subjects (one course from each subject under each semester)
- AECC/SEC : Each Course has 2 credits
- AECC-1 : Communicative English/ MIL; AECC-2 : Environmental Studies
- SEC : 4 courses; two courses each from two subjects
- DSE/SEC : Group (A & B)for specified semesters

9(e) Semester-wise Courses for B.Mus. (General)

Honours Subject	General Subject
1. English	1. English
2. Bengali	2. Bengali
3. Sanskrit	3. Sanskrit
4. Pali	4. Pali
5. Urdu	5. Urdu
6. Arabic	6. Arabic
7. Persian	7. Persian
8. Hindi	8. Hindi
9. History, Ancient Indian & World History, Islamic History & Culture	9. History, Ancient Indian & World History, Islamic History & Culture
10. Philosophy	10. Philosophy
11. Economics	11. Economics
12. Physics	12. Physics
13. Chemistry	13. Chemistry
14. Botany	14. Botany
15. Zoology	15. Zoology
16. Physiology	16. Physiology
17. Geography	17. Geography
18. Geology	18. Geology
19. Anthropology	19. Anthropology
20. Psychology	20. Psychology
21. Sociology	21. Sociology
22. Linguistics	22. Linguistics
23. Political Science	23. Political Science
24. Mathematics	24. Mathematics
25. Electronics	25. Electronics
26. Computer Science	26. Computer Science
27. Education	27. Education
28. Statistics	28. Statistics
29. Human Development	29. Human Development
30. Journalism and Mass Communication	30. Journalism and Mass Communication
31. Food & Nutrition	31. Food and Nutrition
32. Music	32. Music
33. Microbiology	33. Microbiology
34. Biochemistry	34. Biochemistry
35. Environmental Science	35. Environmental Science
36. Russian	36. Russian
	37. Defence Studies
	38. Film Studies
	39. Molecular Biology
	40. Physical Education
	41. Household Art
	42. French
	43. Oriya
	44. Social Science
	45. Human Rights
	46. Home Science Extension Education
	47. Women's Studies

**11. A candidate is required to choose not more than one subject from any of the groups mentioned hereunder**

Group-I	Physics, Zoology, Education, Home Science Extension Education, Social Science, Film Studies, Physical Education, Human Rights, Russian, Women Studies
Group-II	Human Development, History, Ancient Indian and World History, Islamic History & Culture, Mathematics, Environmental Science
Group-III	Chemistry, Sociology, Defense Studies, Music, Household Art, Pali, Arabic, Persian, Sanskrit, Biochemistry
Group-IV	Botany, Economics, Food & Nutrition
Group-V	Geology, Political Science, Electronics
Group-VI	Geography, Molecular Biology, Psychology, Philosophy, Microbiology, Journalism & Mass Communication
Group-VII	Statistics, Physiology, English
Group-VI II	Anthropology, Computer Science, Bengali, Hindi, Urdu, Gujarati, French, Linguistics

**12. A candidate shall be allowed to take up the subject(s) under heading "A" if he/she had passed the subject (s) under heading "B" at the previous qualifying examination**

Sl. No.	A	Sl. No.	B
1.	Mathematics	1.	Mathematics/Business Mathematics
2.	Statistics	2.	Statistics/Business Mathematics / Mathematics
3.	Physics	3.	Physics and Mathematics
4.	Chemistry	4.	Chemistry
5.	Zoology	5.	Zoology/Biology/ Bio-Technology
6.	Botany	6.	Botany/Biology/Bio -Technology
7.	Physiology	7.	Physiology/Biology/Bio -Technology
8.	Geology	8.	Geology/Geography/ Physics and Chemistry
9.	Molecular Biology	9.	Biology/ Bio-Technology and Chemistry/ Physics
10.	Microbiology	10.	Biology/ Bio-Technology and Chemistry/ Physics
11.	Computer Science	11.	Mathematics & any one of Physics/Statistics/ Computer Science
12.	Electronics	12.	Electronics/ Physics and Mathematics
13.	Environmental Science	13.	Chemistry

**13. Special conditions for admission to the following Honours Courses**

- (i) **Economics** : A Candidate shall be allowed to take up Honours in Economics if he/she has passed in Mathematics at the H.S. Examination (10 + 2) conducted by the

West Bengal Council of H.S. Education or its equivalent examination in Mathematics/ Business Mathematics. Students who have passed Business Economics including Business Mathematics in H.S. (10 + 2) level from West Bengal Council of H.S. Education are also eligible for admission in the Honours Course in Economics. Candidates of Economics Honours have to take up Mathematics as one of the elective subjects.

- (ii) **Mathematics** : A candidate shall be allowed to take up Honours in Mathematics if he/she has passed in Mathematics at the previous qualifying examination. A candidate who has passed in Business Mathematics is not eligible for admission to the Mathematics Honours Course.
- (iii) **Chemistry** : A candidate shall be allowed to take up Honours in Chemistry if he/she has passed in Physics, Chemistry and Mathematics at the previous qualifying examination.
- (iv) **Biochemistry** : A candidate shall be allowed to take up Honours in Biochemistry if he/she has passed in Physics, Chemistry, Mathematics and Biology/Bio-Technology at the previous qualifying examination.  
*\*A candidate of B.Sc. (Honours) in Biochemistry shall have to semester-wise elective subjects as stated hereunder and in conformity with Grouping of Subjects:*
  - a. Any one of the subjects: Physics/Mathematics/Statistics  
and
  - b. Any one of the subjects: Zoology/ Botany/ Microbiology/ Physiology/Molecular Biology.
- (v) **Microbiology** : A candidate shall be allowed to take up Honours in Microbiology if he/she has passed in Chemistry in the previous qualifying Examination.  
*\* Subject combination for Microbiology: Chemistry and any one of the following subjects : Mathematics/ Physics/ Computer Science/ Botany/ Zoology/ Physiology.*
- (vi) **Physiology** : A candidate shall be allowed to semester-wise Honours in Physiology if he/she has passed the subject Physiology/Biology/Bio-Technology and Chemistry in the previous qualifying examination. The subject Biology/Bio-Technology may be treated as the related subject.
- (vii) **Food and Nutrition** : A candidate shall be allowed to semester-wise Honours in Food and Nutrition if he/she has passed in Chemistry at the previous qualifying examination and to take up Chemistry as one of the elective subjects.
- (viii) **Anthropology**: A candidate shall not be allowed to semester-wise Anthropology along with Sociology.
- (ix) **Environmental Science** : Candidates have to take up Chemistry as one of the elective subjects.
- (x) **Computer Science** : The combination of subjects for Computer Science Hons. Course shall be Mathematics as one of the General subjects and any one of the following subjects: either Physics or Statistics or Electronics.
- (xi) **Education** : If the candidate has not studied Education as a subject in the previous qualifying examination then Psychology/ Philosophy/ Mathematics/ Sociology/ Economics/ Political Science / History/ Statistics/ Physics/ Chemistry/ Biology are treated as related subjects.

- (xii) **Philosophy** : If the candidate has not studied Philosophy as a subject in the previous qualifying examination then Psychology/ Math/ Education/ Sociology/ Political Science be treated as related subjects.
- (xiii) **Sociology** : Candidates passed the previous qualifying examination (1 0 + 2) in Science/Humanities/Arts (except Commerce) stream with any subject will be allowed to get admission in Sociology (Honours).

**14. Divisions of Honours and General subjects B.A. /B.Sc.**

- i. Humanities : History, English, Bengali, Ancient Indian & World History, Islamic History and Culture, Hindi, Urdu, Russian, Political Science, Sanskrit, Pali, Philosophy, Sociology, Education, Arabic, Persian, Journalism & Mass Communication, French, Gujarati, Music, Linguistics, Physical Education, Human Rights, Women Studies.
- ii. Science : Physics, Film Studies, Zoology, Chemistry, Botany, Psychology, Mathematics, Molecular Biology, Statistics, Microbiology, Anthropology, Geology, Geography, Physiology, Economics, Defence Studies, Computer Science, Electronics, Biochemistry, Physical Education, Environmental Science.
- iii. Home Science : Food and Nutrition, Household Art, Human Development, Social Science, Home Science Extension Education.

**14 a. A candidate taking up Honours in B.A. Degree Course shall study**

- i) Honours in any one subject of the Humanities Division and any two other generic elective subjects taking at least one from the Humanities Division.
- ii) However, that other things remaining the same, a candidate may take up Honours Course in the B.A. in the following subjects without taking any generic elective subject from the Division of Science/Home Science.
  - a) Mathematics, b) Geography, c) Anthropology, d) Psychology e) Economics, f) Statistics

**14b. A candidate taking up General Course of Studies for the B.A. Degree shall study**

- i) Any three subjects from the Humanities Division in addition to Language - English & MIL/Alternative English.

Or

- ii) Any two subjects from the Humanities Division in addition to Language - English & MIL/Alternative English and any one from the Science Division /Home Science Division.

**14c. A candidate taking up Honours Course for B. Sc. Degree shall study**

Honours in any one subject from the Division of Science/Home Science and any two other generic elective subjects taking at least one from the Science/ Home Science Division.

**14d. A Candidate taking up General Course for the B. Sc. Degree shall study**

- i) Any three subjects from the Science Division/Home Science Division.

Or

- ii) Any two subjects from the Science/Home Science Division and any one subject from the Humanities Division.

**Note: - For awarding B. Sc. Degree, subjects under the Home Science Division shall be treated as the subjects of Science Division.**

- 15. Colleges shall not hold any elimination/qualifying test in the middle of the session for students admitted to the Honours Courses of Studies at the degree level.**

## II - EXAMINATION REGULATIONS

- 16.1. The 3 year B.A. /B.Sc. / B.Mus. (Honours and General) Course of Studies under CBCS shall consist of Six (6) Semesters (Semester-I, Semester- II, Semester-III, Semester-IV, Semester-V and Semester-VI).

- 16.1.1. End Semester Examinations are to be held ordinarily at the end of the concerned Semester, i.e., Semester-I, Semester-III, Semester-V in **December-January** and Semester-II, Semester-IV, Semester-VI in **June- July**.

- 16.1.2. End Semester Examinations will be held for 80% of the total marks in each paper and Internal Assessment shall be for 20% of the total marks of each paper/subject/module. 50% of the total marks assigned to Internal Assessment (i.e., 10 marks for a full paper of 100 or 5 marks for a Module of 50, as the case may be) will be assessed on the basis of Internal Examination and remaining 50% will be assessed based on the class attendance (6 marks for attending 60% or above but less than 75% of the number of lectures delivered; 8 marks for attending 75% or above but less than 90% of the number of lectures delivered; and 10 marks for attending 90% or above of lectures delivered and such attendance will be calculated from the date of commencement of classes or date of admission whichever is later).

The students are to be informed about the modalities of internal assessment well in advance.

### 16.2. End Semester Examinations Duration

Subjects	Marks	Duration
Theoretical papers (other than AECC)	100/50	4/2 hours
Theoretical papers (other than AECC)	65-80	3 hours
Practical papers/Tutorial	Up to 30	3 hours maximum*
Practical papers/Tutorial	Above 30	5 hours maximum*
AECC-1 (Com. Eng. /MIL) (MCQ pattern)	80	2 hours
AECC2 (Env. Studies) Theoretical paper (MCQ pattern)	50	1 hour 30 minutes

\*Actual duration of the Practical examination to be determined by the concerned Board of Studies and duly approved by the appropriate authorities.



- 16.3. **Question papers shall be set in English version only for the Honours papers of the following subjects**  
Physics, Chemistry, Mathematics, Botany, Zoology, Physiology, Computer Science, Biochemistry, Microbiology, Anthropology, Electronics, Statistics, Geology, Molecular Biology, Food & Nutrition, Geography and Psychology.
- 16.4. **Medium of Answer**  
For examinations in subjects other than language-based ones candidates shall have the option of writing their answers in either Bengali or English unless instructed otherwise in respective question paper(s).  
For examinations in language-based subjects (e.g., Bengali, Hindi, Urdu, English etc.) candidates shall have to write their answers in the respective language only.
- 16.5. **An Examination shall be held always under the current syllabus**
17. First semester classes for B.A. /B.Sc. / B.Mus. courses of studies shall commence ordinarily within thirty days from the date of publication of results of the H.S. Examination of the year conducted by the West Bengal Council of Higher Secondary Education. Classes for second semester to sixth semester shall commence ordinarily within seven days from the date of completion of lower semester examination of the year respectively (e.g. class of 2nd semester shall commence within seven days from the completion of 1st semester examination).
18. An affiliated College/Institution shall submit application forms in prescribed format duly filled in by the candidates intending to appear at the said examination(s) to the Controller of Examinations within the last date fixed by the University.  
Admit Card for an examination shall not be issued to the college concerned in favour of a candidate unless his/her application is duly filled-up in all respects and particularly in regard to :  
i) date of admission to the first semester class with current subject combination, ii) year of first appearance in the examination of the semester concerned and iii) year(s) of appearance (s) in the semester-I/semester-II/ and semester -III / semester-IV/ semester - V/ semester-VI Examinations as the case may be together with the results thereof and such other information as may be required from time to time and duly endorsed by the Principal testifying his/her (a) good conduct, (b) requisite attendance record in theoretical and practical/tutorial classes in each of the subjects in which he/she intends to appear and c) eligibility under this regulations for appearance at the concerned examination and in the said subject(s).
- 19.1. A candidate pursuing **Honours Course of Study** has to secure 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/ Tutorial part of each paper, wherever applicable, at the End Semester Examinations, and a minimum of 30% marks in each paper (including marks in Internal Assessment) in order to earn the corresponding credit of the concerned paper and a minimum of CGPA 4.000 (including Internal Assessment) taking all the papers of all the Semesters as a whole, i.e., all CC, DSE, SEC, GE & AECC papers, in order to get the Honours Degree.

- 19.2. If a candidate pursuing **Honours Course of Study** secures 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/Tutorial part of each paper, wherever applicable, at the End Semester Examinations, and a minimum of 30% marks in each paper (including Internal Assessment), but fails to secure a minimum of CGPA 4.000 (including Internal Assessment) taking all the papers of all the Semesters as a whole, i.e., all CC, DSE, SEC, GE & AECC papers, will get the General Degree.
- However, such candidate may re-appear at the 5th End Semester Examinations or 6th End Semester Examinations or both, when such examinations will be held next, within the stipulated period of five years in order to get a minimum of CGPA 4.000 and get the Honours Degree. In case, such examinee fails to obtain a minimum of CGPA 4.000, the previous status based on previous aggregate will be retained and such candidate will not be declared as having obtained General Degree again.
- 19.3. A candidate pursuing **General Course of Study** has to secure 30% marks (excluding the marks in Internal Assessment) separately in Theory and Practical/Tutorial part of each paper, wherever applicable, at the End Semester Examinations and a minimum of 30% marks in each paper (including marks in Internal Assessment) in order to earn the corresponding credit of the concerned paper and to get the General Degree.
- 19.4. A candidate who is eligible to appear at any of the End Semester Examinations does not enroll or does not appear at the examinations or fails to secure pass marks in the paper(s) at the concerned examinations, as stated in Clauses 19.1, 19.2, 19.3 above, as well as a candidate not eligible to appear at the end semester examination, as stated in Clause 6, will be allowed to attend the classes in the next higher semester, as applicable.
- 19.5. Internal Assessment has to be done in the semester in which a candidate becomes eligible to appear in the concerned End Semester Examination. The candidates remaining absent in the internal examination will be awarded zero (0) marks. Marks obtained in Internal Assessment (i.e., marks for attendance and marks of internal examination taken together) shall be retained for the entire duration of his/her enrolment.
- 19.6. If a candidate secures pass marks in Practical Paper(s)/ Module(s)/ Project Work/ Tutorial but fails to secure pass marks in Theoretical paper(s)/ module, the marks of Practical Paper(s)/ Module(s)/ Project Work/ Tutorial along with Internal Assessment shall be retained.
- 19.7. A candidate may appear at any higher End Semester Examination without appearing at lower End Semester Examinations subject to **Clause 6**.
- 19.8. A candidate may continue his/her course of study for the next higher Semester without appearing at the lower End Semester Examinations subject to **Clause 6**.
- 19.9. A candidate who fails to secure pass marks (as stated in Clauses 19.1, 19.2, 19.3 above) in one or more papers of a semester may appear in those paper(s) when the concerned End Semester Examinations will be held next.

## 20. **Re-examination/Review**

- i. Re-Examination/review is applicable only for Theoretical papers of different End Semester Examinations of 3 year B.A./B.Sc./B.Mus. Course of Studies. Re-examination/ review is not permissible for Internal Assessment, Practical & Tutorial Examinations and Project Work.
- ii. A candidate will be eligible to re-examine/review his/her script if he/she appears at the concerned Semester examination as a whole.
- iii. A student shall be allowed to apply for re-examination/ review of not more than 2(two) Theoretical papers/modules in each semester i.e. CC, DSE, SEC and GE for Honours Courses and CC, DSE, SEC and GE (wherever applicable) for General Courses, taken together, provided that he/she has scored qualifying marks, i.e., 30% in the remaining papers of that Semester.
- iv. In re-examination of papers for any End Semester Examinations of 3 year B.A./ B.Sc./B.Mus. Courses, then marks awarded by the re-examiner in a paper will be taken as the marks obtained by the candidate in that paper. If on re-examination/ review of a paper, the marks get enhanced by more than 15% or get reduced by more than 5% than that awarded by the original examiner (the percentage is to be calculated on the basis of the full marks in that paper), the script of the paper shall be referred to a third examiner. Among the marks awarded by three examiners, i.e., original examiner, second examiner (re-examiner) and the third examiner, the average of the two closer marks obtained will be awarded, provided that such a final award does not result in lowering of the grade point obtained by the candidate prior to re-examination/review in which cases the original award be retained.

## 21. **Cancellation of Examination**

Candidate may apply through the Principal for cancellation of enrollment of the concerned end semester examination within fifteen working days from the date of completion of theory papers of the said examinations. Such option for cancellation of examination once exercised cannot be revoked.

## 22. **Grace Marks**

A candidate who fails to obtain pass mark (in terms of Clauses 19.1, 19.2, 19.3) in any paper(s) in any semester for shortage of one mark shall be awarded one grace mark in such paper(s).

## 23. **Degree**

- i) If a candidate pursuing Honours Course of Study clears all the papers and secures a minimum of CGPA 4.000 will be declared as obtaining B.A./B.Sc./B.Mus. (Honours) Degree with his/her CGPA and corresponding Letter Grade (C + , B, B + ,A,A+ orA++).
- ii) If a candidate pursuing Honours Course of Study clears all the papers and secures a minimum of CGPA 3.000 but less than 4.000 will be declared as obtaining B.A./ B.Sc./B.Mus (General) Degree with his/her CGPA and corresponding Letter Grade (C).

- iii) If a candidate pursuing General Course of Study clears all the papers and secures a minimum of CGPA 3.000 will be declared as obtaining B.A./B.Sc./B.Mus (General) Degree with his/her CGPA and corresponding LetterGrade(C,C + , B, B + ,A,A+ orA++).
- iv) A candidate, after successful completion of a three-year degree course B.A. / B.Sc. /B.Mus. (Honours/General) shall not be entitled to seek admission in any of the said courses of this University.

**24. Semester Grade Point Average (SGPA) and Cumulative Grade Point Average (CGPA)**

A 10-point grading system shall be followed for the purpose of Grade Point Calculation, as shown below.

Percentage of Marks	Grades	Numerical Grade Points
>90% to 100%	A+ +	9.0-10
>80% but < 90%	A+	8.0-8.9
>70% but < 80%	A	7.0-7.9
>60% but < 70%	B +	6.0-6.9
>50% but < 60%	B	5.0-5.9
>40% but < 50%	C +	4.0-4.9
>30% but < 40%	c	3.0-3.9
< 30%	F	0
Absent	Ab	0

- i) Numerical Grade Point shall not be calculated in respect of a failed paper
- ii) The multiplicative factors shall be 0.10 for all Grades for the purpose of calculating numerical Grade Point.

**Example:**

If the student secures P%, where  $P \geq 30$  his/her grade point will be  $[3.0 + \{(P-30) \cdot 0.1\}]$  or simply  $30 \cdot 0.10 = 3$

If a student scores 52% in a particular paper, his/her grade point for the paper will be  $(3.00 + 0.1 \cdot 22) = 5.20$  or simply,  $52 \cdot 0.10 = 5.2$

**24 (a) Semester Grade Point Average (SGPA)**

The Semester Grade Point Average (SGPA) will be the weighted average of the numerical grade points obtained in all the papers of the given semester, where Weights refer to the Credits assigned to the concerned papers. If the Numerical Grade Points obtained by a student in different papers of a Semester are denoted by  $P_i$  and the credit of the corresponding papers are denoted by  $C_i$ , the SGPA will be  $[\sum(P_i \cdot C_i) / \sum C_i]$  where  $i= 1$  to  $n$ , and  $n=$  no. of papers in the Semester. The

SGPA shall be shown in the mark sheet up to the third decimal point.

24 (b) **Cumulative Grade Point Average (CGPA)**

Cumulative Grade Point Average (CGPA) over six semesters shall be the weighted average of the six SGPA's.

$CGPA = \frac{\sum (SGPA_j \times C_j)}{\sum C_j}$  where  $j = 1$  to  $6$ . CGPA shall be calculated and shown up to three decimal places.  $SGPA_j$  is the SGPA of the  $j$ th Semester ( $j = 1$  to  $6$ ) and  $C_j$  is the total credit of  $j$ th Semester used for Grade Point Calculation.

The grade of the candidate on the basis of CGPA will be as follows :

<b>CGPA</b>	<b>Letter Grade</b>	<b>Remarks</b>
9.000-10.000	A+ +	Outstanding
8.000-8.999	A+	Excellent
7.000-7.999	A	Very Good
6.000-6.999	B +	Good
5.000-5.999	B	Average
4.000-4.999	C +	Fair
3.000-3.999	C	Satisfactory
0.000-2.999	F	Fail

Both SGPA and CGPA will be rounded off to the third place of the decimal and will be shown as such on the grade sheet. The grade sheet issued at the end of each semester shall include the total marks obtained in each paper / module as well as the SGPA, the total marks obtained in that semester and the credit earned in the semester concerned. The final grade sheet, on completion of six semesters, shall include the SGPA of six semesters, CGPA, Letter Grade, the marks obtained, total marks and the total Credits earned.

**GOVERNMENT OF WEST BENGAL**  
HIGHER EDUCATION DEPARTMENT (UNIVERSITY BRANCH)  
BIKASH BHABAN, SALT LAKE, KOLKATA-700091

No. 65 -Edn (U)/1 U-89/13

Date: 16.01.2014

From: Smt. M. Ray, IAS  
Additional Secretary to the Govt, of West Bengal

To: The Vice Chancellor,  
\_\_\_\_\_ University

Subject: Procedure to be followed for reservation of persons with disabilities for admission.  
Ref: Guidelines of Department of Personnel and Training, Govt, of India

Sir,

In reference to the above mentioned subject I am directed to enclose the FAQ issued by the Department of Personnel and Training, Government of India regarding reservation of the persons with disabilities as per the provisions of the Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995.

In this regard I am further directed to say that reservation of seats shall not exceed 45% (SC- 22%, ST- 6%, OBC-A- 10% & OBC-B-7%). Persons with disabilities will enjoy a 3% reservation in each of the categories, i.e. in SC, ST, OBC-A, OBC-B and in the Unreserved or General Category, and such candidates, if available, shall be placed towards the top of the list prepared for each category of students.

Yours faithfully,  
SD/- M. Ray  
Additional Secretary  
Date: 16.01.2014

**No. 65/1 (9) -Edn (U)/1 U-89/13**

Copy forwarded for information and necessary action to:

1. The Secretary, Agriculture Department,
2. The Secretary, Animal Resource Development Department,
3. The Principal Secretary, Health & Family Welfare Department,
4. The Secretary, Backward Class Welfare Department,
5. The Director of Public Instruction with request to forward all Government and Govt, aided College for taking necessary action by them,
6. The Director of Technical Education with request to forward all Government and Govt, aided College for taking necessary action by them,
7. The Chairman, West Bengal Joint Entrance Examination Board,
8. The Vice Chairman, West Bengal State Council of Higher Education,
9. The Registrar, \_\_\_\_\_ University.

Additional Secretary?

## GOVERNMENT OF WEST BENGAL

HIGHER EDUCATION DEPARTMENT  
BIKASH BHABAN, SALT LAKE, KOLKATA-700091

### NOTIFICATION

**No. 07-Edn (U)/1 U-89/13.- dated. 2nd January, 2014.- In exercise of the power conferred by sub-section (1) of section 8 of the West Bengal State Higher Educational Institutions (Reservation in Admission) Act, 2013, (West Ben Act X of 2013), the Governor is hereby pleased to make the following rules, namely:**

#### Rules

- Short title, application & commencement
1. (1) These rules may be called the West Bengal State Higher Educational Institutions (Reservation in Admission) Rules, 2013.
- (2) They shall come into force on the date of their publication in the Official Gazette.
- Definitions
2. (1) In these rules, unless the context otherwise requires,-
- (a) "Act" means the West Bengal State Higher Educational Institutions (Reservation in Admission) Act, 2013;
- (b) "Commissioner of Reservation" means the Commissioner for Reservation appointed under section 6A of the West Bengal Scheduled Castes and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976;
- (c) "District Commissioner for Reservation" means the District Commissioner for Reservation as appointed under Section 6B of the West Bengal Scheduled Caste and Scheduled Tribes (Reservation of vacancies in Services and Posts) Act, 1976;
- (d) "District Magistrate" means the District Magistrate of the district and includes Additional District Magistrate for the purpose of these rules;
- (e) "de-reservation" means the de-reservation of seats reserved for Scheduled Castes/Scheduled Tribes/Other Backward Classes, Category-A and Other Backward Classes, Category-B candidates;

- (f) "Joint Commissioner for Reservation and ex-officio Joint Secretary" means the Joint Commissioner for Reservation and ex-officio Joint Secretary as appointed under Section 6A of the West Bengal Scheduled Caste and Scheduled Tribes (Reservation of Vacancies in Services and Posts) Act, 1976;
  - (g) "self-financing course" means the course conducted by a college out of its own fund;
  - (h) "schedule" means the schedule appended to these rules;
  - (i) "section" means the section of the Act;
  - (j) "University" means a University established and incorporated by an Act of State Legislature and aided fully or partly out of the State's fund;
- (2) Any words or expressions used but not otherwise defined in these rules shall have the same meaning as defined or used under the Act.

Application of the reservation norms.

- 3.** The reservation norms shall apply on and from the Academic Session 2014-15, to all Universities, established and incorporated by an Act of the State's Legislature and aided fully or partly out of the State's fund; and
- (b) all Government colleges established or administered by the State Government whether directly or indirectly, and affiliated to a University; and
  - (c) all colleges receiving aid from the State Government in any form or in any manner, whether fully or partly; and
  - (d) all other institutions imparting education or training or research or other academic activities beyond 10 + 2 level and receiving aid from the State Government in any form or in any manner, whether fully or partly.

Preparation of Detailed Project Report and maintenance of register of students and other formalities

- 4.** (1) In order to implement the total percentage of reservation in respect of the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes Category 'A' and the Other Backward Classes Category 'B1'; (as mandated by the Act) every Higher Educational Institution selecting candidates for all streams and courses run by that Institution shall, with the approval of the appropriate authority, wherever required, fix up the total number of seats to be increased in each course in such a



manner that the number of unreserved seats is not less than the seats available immediately preceding the date of the Act coming into force.

*Explanation 1: - for example, in a Higher Educational Institution there were thirty (30) seats in Physics (Honors) course on the date of commencement of the Act. Out of 30 seats, 7 seats were reserved for SC (22% of 30), 2 seats were reserved for ST (6% of 30) and 21 seats were for unreserved category. For the purpose of implementing the provisions of the Act and these rules, these 21 seats of unreserved category shall not be reduced in any manner.*

*Explanation 2:- to give effect to the provisions of the Act, the Higher Educational Institution referred to under explanation 1 will be required to increase its seats by at least eight (8) seats in Physics Honors for that particular academic year. Hence, the reservation of seats would be as?*

follows:

- (a) Eight (8) seats shall be reserved for SC (22% of 38),
  - (b) Two (2) seats shall be reserved for ST (6% of 38),
  - (c) Four (4) seats shall be reserved for OBC-A (10% of 38),
  - (d) Three (3) seats shall be reserved for OBC-B (7% of 38),
  - (e) And Twenty One (21) seats shall remain unreserved for Unreserved Categories.
- (2) Keeping in view that the total number of increase of seats to be done in terms of the sub-rule (1), each Higher Educational Institution shall fix up year wise target of increase of seats in such a manner that the total mandatory increase of seats is achieved within a maximum period of six years beginning with the academic session 2014-15 and then shall continue in the same manner.
  - (3) Once the target of increase of seats is fixed, every Higher Educational Institution shall, submit to the State Government, the Detailed Project Report (DPR) in the format as may be specified.
  - (4) The detailed project report shall contain, inter alia, the following:-
    - (a) details of the existing number of students including students belonging to the Scheduled Castes and Scheduled Tribes,
    - (b) details of the Governing Body of the College,

- (c) details of courses offered and annual intake in each course including Honors and Post Graduate courses, if any,
  - (d) details of specialized courses or programmes,
  - (e) details of existing teaching and non-teaching posts substantiated with appropriate roster and non-teaching staff-pattern,
  - (f) details of existing infrastructures including the land, building and other equipments,?
  - (g) details of proposed increase in the infrastructure and equipments including Laboratory, Library etc.,
  - (h) details of proposed increase in the teaching and Non-teaching posts,
  - (i) details of the requirement of funds for catering to the creation of additional seats as per staff pattern as may be specified by the State Government from time to time.
- (5) The proposal regarding increase in the infrastructure including Classroom Laboratory, Library, and the increase of teaching and non- teaching post shall be commensurate with the actual increase of seats in various courses.
- 5.** (1) In case of a Higher Educational Institution where infrastructure expansion is not possible for unavoidable reasons or otherwise, the Higher Educational Institution may apply to the State Government with reasons, to re-distribute its additional quota of reserved seats to other Higher Educational Institutions.
- (2) The State Government, taking into consideration the facts of the case, may at its discretion pass an order allowing re-distribution of such additional seats to other Higher Educational Institution.
- 6.** (1) For filling up of the seats for admission in a particular academic session as fixed in terms of sub rule (2) of rule 4 the following procedure shall be followed :-
- (a) a general merit list based exclusively on merit as reflected in the results of the relevant examination or selection test irrespective of castes, tribes or classes shall be prepared separately for each course, stream or subject in each Higher

Manner of redistribution of seats

Procedure for preparation of list of candidates for admission

Educational Institution to fill up the unreserved seats. Separate merit lists of the Scheduled Castes, Scheduled Tribes, Other Backward Class, Category 'A' and the Other Backward Class, Category 'B' candidates shall be prepared for each course/stream/subject in each higher educational institution to fill up the seats reserved for these respective categories. The Scheduled Castes, the Scheduled Tribes, the Other Backward Class, Category - A and the Other Backward?

Class, Category-B candidates who have been placed in the general merit list to fill up unreserved seats shall not be taken into account in the reserved list for the Scheduled Castes, the Scheduled Tribes, the Other Backward Class, Category-A and the Other Backward Class, Category-B candidates, as the case may be;

- (b) simultaneously, the SC/ST/OBC candidates who have found place in the general merit list on the basis of their merit shall also be placed in the list of reserved seats for SC/ST/OBC as per their inter se merit, and be asked to exercise their option on whether they would like to be placed in the general merit list or the separate merit list for reserved candidates of SC/ST/OBC. Admission would be made as per the option exercised by the candidates. The option once exercised shall not be altered under any circumstances;
- (c) for admission to different courses, an SC or ST candidate getting admission should have obtained in the previous examination; qualifying marks not lower by more than 25% of the marks obtained by the last candidate of the general category. In case of OBC-A and OBC-B the candidates getting admission should have obtained in the previous examination, qualifying marks not lower by more than 10% from the marks obtained by the last candidate of the general category. In any case, if a candidate obtains marks lower than the minimum qualifying marks prescribed by the University / Appropriate Authority for admission to the relevant course, he will not be eligible for admission;
- (d) seats reserved for the Scheduled Caste candidates and remaining unfilled even after following the instructions laid down in the previous clauses of the rules may be filled up by

the Scheduled Tribe candidates and vice versa. Likewise, seats reserved for the Other Backward Classes, Category-A and remaining unfilled even after following the instructions laid down in the previous clauses of the rules may be filled up by the Other Backward Class, Category-B candidates and vice versa. If after this exercise, reserved seats still remain unfilled due to non availability of reserved category candidates, such seats shall be taken up for de-reservation in such manner as prescribed under rules 8 of these rules;?

- (e) In case the number of seats reserved for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category-B in Post-graduate and Doctoral courses including Medicine, Dental Science and Nursing is less than 0.5 in each stream, a 100 point roster for admission as specified in the Schedule appended to these rules shall be followed for filling up the seats.
- (2) In every case of admission to general degree courses and medical, technical, professional and post graduate level courses, the caste / tribe/ class identification certificate issued by the Competent Authority shall be verified by the concerned Higher Educational Institution at the time of admission along with Domicile Certificate issued by the Competent Authority:

*Provided that no Domicile Certificate is required in case the candidate submitting caste identification Certificate issued by the Competent Authority of the State Government.*
- (3) During verification of the OBC Certificate, relevant guidelines regarding determination of "Creamy layer" shall be taken into consideration by the concerned Institution.
- (4) In every case, reservation to SC/ST/OBC A'/OBC 'B's candidates shall not be refused on the basis of medium of instruction in any Higher Educational Institution.

Maintenance  
of Course  
wise  
Registers

- 7.** Every Higher Educational Institution shall maintain course-wise registers of reserved seats meant for Scheduled Castes, Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category B.

Procedure  
for  
dereservation

- 8.** Where reservation of seats for one or many courses or streams in a particular academic session becomes unavoidable, the following procedure of dereservation shall be followed:
- (a) If, after duly entertaining all applications to fill up reserved seats, it is found that some seats reserved for the Scheduled Castes, Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category-B remain unfilled during the academic session for want of suitable number of candidates from the respective categories, those seats may be de-reserved and filled up by general candidates where it is specified that due process for filling up of the seats by the candidates of the specific categories have been followed by the institutions concerned and no suitable candidate of the reserved categories is available to fill up those seats. No vacant reserved seat shall be carried forward to the next academic year, under any circumstances;
  - (b) the District Magistrates or the District Commissioners for Reservation shall be the authority to grant de-reservation in Higher Educational Institutions situated in their respective territorial jurisdiction and Joint Commissioner for Reservation and ex-officio Joint Secretary Backward Class Welfare Department shall be such authority in respect of Higher Educational Institutions situated in Kolkata as defined in the Kolkata Municipal Corporation Act, 1980;
  - (c) The process of de-reservation shall be completed by the authority concerned within 15 days provided that the authority of the concerned educational institution has submitted application in this regard along with all relevant and necessary papers;
  - (d) The Higher Educational Institutions seeking de-reservation shall submit to the authority concerned, a statement giving the following particulars:-
    - (i) Number of candidates who have applied for admission giving break up of Unreserved, Scheduled Castes and Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category-B applicants separately for respective Courses /Streams/Subjects;

- (ii) Number of seats reserved for Scheduled Castes and Scheduled Tribes, Other Backward Classes, Category -A and Other Backward Classes, Category -B separately for such category of Course/ Stream/ Subject;
  - (iii) Number of candidates qualifying for admission and admitted, as such, from each of reserved categories against respective Courses/ Streams/ Subjects;
  - (iv) Number of reserved seats remaining vacant in respect of Scheduled Castes, Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category-B candidates against respective Course/ Stream/ Subject as the case may be, with reasons there for;
  - (v) The Higher Educational Institutions shall also furnish copies of their admission Notice(s) to show whether, for issue of Forms to Scheduled Castes, Scheduled Tribes, Other Backward Classes, Category-A and Other Backward Classes, Category-B candidates, the minimum prescribed marks of the Board, Council or University had been indicated, as the qualifying marks for getting admission Forms against the reserved seats.
- (e) While allowing the reserved seats to be filled up by General candidates, the District Magistrate and District Reservation Commissioner or the other authorities concerned shall be satisfied, on the basis of the information supplied by the Institutions that all reasonable steps were taken to fill up the seats by respective reserved categories of candidates, and further that the unreserved category candidates qualifying on their own merit in competition with general candidates have not been admitted against the reserved seats, and further, that the conditions laid down in rule 5 have duly been observed for the particular courses mentioned therein.

Filing of  
Annual  
Return

- 9.** Every Higher Educational Institution situated within the district of Kolkata shall file their annual return on admission of students into various course showing all seats reserved for SC, ST, OBC-A and OBC-B before the Joint Commissioner for Reservation and in cases of Higher Educational Institution situated outside the district of Kolkata, to the District Commissioner for Reservation of the respective district by 31 st December every year.

**GOVERNMENT OF WEST BENGAL**

HIGHER EDUCATION DEPARTMENT (UNIVERSITY BRANCH)

BIKASH BHABAN, SALT LAKE, KOLKATA-700091

No. 67 -Edn (U)/I U-89/13

Date: 16.01.2014

From: Smt. M. Ray, IAS  
Additional Secretary to the Govt, of West Bengal

To: The Vice Chancellor,  
\_\_\_\_\_ University

Subject: Competent authority for issuing Residential/Domiciled Certificate and relevant Proforma of certificate.

Sir,

In reference to the above mentioned subject, I am directed to enclose Proforma A-I, A-II, and Proforma- B for issuing Residential/Domicile Certificate and also to state that in respect of Certificate issued under Proforma A-I and Proforma-B, the following authorities of the Central/ State Government having local jurisdiction over the place of permanent residence of the candidate or his/her parent, as the case may be, are the competent authority for issuing Residential/Domicile Certificate, viz. (i) District Magistrate, (ii) Additional District Magistrate, (iii) Deputy Magistrate & Deputy Collector, (iv) Sub-Divisional Officer, (v) Block Development Officer, (vi) Superintendent of Police, (vii) Additional Superintendent of Police, (viii)subdivisional Police Officer or Deputy Superintendent of Police, (ix) Commissioner, Additional Commissioner, Joint Commissioner, Deputy Commissioner, Assistant Commissioner or Police Commissionerate, (x) Judicial Magistrate of any rank or position in the concerned district or Metropolitan locality or Judge/Judicial Officers of the Hon'ble Calcutta High Court or the Hon'ble Supreme Court of India, (xi) Commissioner, Additional Commissioner, Joint Commissioner, Assistant Commissioner of Municipal Corporation, (xii) Executive Officer of Municipality, (xiii) Assistant Secretary/equivalent or above in the Secretariat to the Government of West Bengal (including GTA) or Central Government, (xiv) Deputy Director or above in the Directorate to the Government of West Bengal or Central Government.

Every official certifying the Domicile Status of the candidate or his/her parents must provide his Full Name, Designation, Place of Posting with address, Landline and Mobile Number along with employee's Identity Card Number. No elected representative like Municipal Commissioner, Councilor of Municipal Corporation, any elected member of three-tire Panchayat System or GTA, MLA or MP is entitled to issue Residential/Domicile Certificate.

Domicile/Residential Certificate in Proforma A-II may also be issued by the Head of the Institution from which the candidate has passed his/her 10 + 2 examination or 10 + 2 + 3 Examination. Such certificate may be issued based on verification of the school/college education record of the candidate.

Yours faithfully,

Additional Secretary

Proforma for Residential / Domicile Certificate

**PROFORMA "A-I**

**Applicable for candidates residing in the State of West Bengal continuously at least for last ten (10) years as on 15.12.2013**

To be issued by the authorized persons other than Head of the Institution from which the Candidate appeared/is due to appear in '10 + 2' or equivalent examination

**Domicile Certificate: Type-A-I**

Certified that \_\_\_\_\_ son / daughter  
of \_\_\_\_\_ is a resident/permanent resident of West  
Bengal at Village/House No. \_\_\_\_\_  
Street \_\_\_\_\_  
Post Office \_\_\_\_\_ Police Station \_\_\_\_\_  
in the district of \_\_\_\_\_ under Assembly Constituency \_\_\_\_\_  
\_\_\_\_\_ and has been living in the State of West Bengal con-  
tinuously / uninterruptedly at least for the last ten (10) years as on 15-12-2013.

Paste passport  
size photograph  
of applicant in  
this box

**Note:**

- Photograph is to be attested by the certifying authority.
- Candidates must submit the same photograph, as used in the Confirmation Page. The same photograph should be used during his/ her admission through this system.

Signature of Certifying Authority \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

ID No. \_\_\_\_\_

**Note :** *The Certifying Authority may please preserve the duplicate copy of the Certificate in his/her Office provided by the candidate.*



Proforma for Residential / Domicile Certificate

**PROFORMA"A-II**

**Applicable for candidates residing in the State of West Bengal continuously at least for last ten (10) years as on 15.12.2013**

To be issued by the authorized persons other than Head of the Institution from which there candidate appeared/is due to appear in '10 + 2' or equivalent examination

**Domicile Certificate: Type-A-II**

Certified that \_\_\_\_\_ son / daughter of \_\_\_\_\_ has passed the '10+2' Examination in the year \_\_\_\_\_ / will appear in the Final '10+2' Examination in 2014 from this Institution.

It is also certified that the student is a resident/permanent resident of West Bengal at Village/ House No. \_\_\_\_\_ Street \_\_\_\_\_ Post Office \_\_\_\_\_ Police Station \_\_\_\_\_ in the district of \_\_\_\_\_ under Assembly Constituency \_\_\_\_\_ and has been living in the State of West Bengal continuously & uninterruptedly at least for the last ten (10) years as on 15-12-2013.

Paste passport size photograph of applicant in this box

**Note:**

- Photograph is to be attested by the certifying authority.
- Candidates must submit the same photograph, as used in the Confirmation Page. The same photograph should be used during his/ her admission through this system.

Signature of Head of the Institution \_\_\_\_\_

Designation with Official Seal \_\_\_\_\_

Full Name of Certifying Authority \_\_\_\_\_

Address \_\_\_\_\_

Phone No. \_\_\_\_\_ Mobile No. \_\_\_\_\_

ID No. \_\_\_\_\_

**Note :** *The Certifying Authority may please preserve the duplicate copy of the Certificate in his/her Office provided by the candidate.*